At KTUP, Progress Moves Forward... to Online Learning!

KIPPers,

We at KIPP Tulsa University Prep High School are committed to your intellectual growth and achievement. To honor our commitment to you, Edgenuity online courses contain best-in-class instruction taught by highly qualified educators, self-check practice activities, graded and written assignments, as well as a variety of assessments; all have been designed to help you master this course. You will have continuous access to all of your KTUP teachers through office hours, advisory, and direct messaging within the Edgenuity platform. Please read this document in its entirety and reach out with any outstanding questions you may have.

Course Requirements

Online learning requires a level of responsibility from you that can help you be successful, which includes:

- Being prepared and ready to learn before you start your online coursework
- Staying on track by completing the assigned work every day
- **Taking notes (written or electronic) as you listen to the instructional activities- trust us KIPPers, this helps!**
- Comprehending online reading selections- this means to read carefully and take notes along the way!
- Composing thoughtful, well-written responses with minimal spelling and grammatical errors
- Asking for help when you have questions or misunderstandings- your KIPP teachers are here for you.
- Studying before your assessments
- Tracking your progress and grades- you can do this from the main page on Edgenuity!
- Treating others in this course, classroom, or lab using our **GLUE** Values!

Academic Integrity

You should always have pride in the work you do and should take ownership in your own learning! We understand that with tools like Google search, it’s easy to find immediate answers to your questions. In this class, you are responsible for understanding the difference between using the web for help and support of your learning, versus using the web to cheat. Cheating is against our classroom policy and has consequences.

Student Expectations in this Course

Academic dishonesty jeopardizes your success and your integrity. In completing this online coursework, you agree to:

- Be honest at all times
- Actively encourage academic integrity in your classmates
- Discourage any forms of cheating or dishonesty
- Inform your teacher, counselor, administrator, or someone you trust if you have a reasonable belief and/or evidence that academic dishonesty has occurred

Some examples of academic dishonesty are, but not limited to:

- Using unauthorized materials and/or resources throughout this course
- Copying work from another student, or from the web
- Using a technological/communication tool and/or resource during an assessment
- Having anyone else but you complete any part of your coursework for you
● Using online searches to find answers to your assessment questions
● Posting answers to assessment questions online
● Failing to accurately cite sources in written assignments that require outside sources

**Academic Dishonesty Consequences**

Any violations of this contract will result in mandatory retakes of assignments. Multiple infractions may result in the failure of the course.

**Grading Policy for Second Semester**

In order to support all students at KTUP, we are working to provide clear, appropriate, and accurate grading policies. As of March 31st, 2020, the following policies will be followed. Any change in policy will be sent via email to all families and will be available for hard-copy pickup at KTUP.

- Student grades from the third quarter (January 8th - March 12th) will be “frozen” as that student’s Q3 grade.
- All online learning grades will be considered fourth-quarter grades (April 6th - May 20th).
- Semester 2 grades will be calculated by **averaging** third-quarter grades and fourth-quarter grades.

<table>
<thead>
<tr>
<th>For students with a <strong>passing</strong> third-quarter grade:</th>
<th>For students with a <strong>failing</strong> third-quarter grade:</th>
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<tbody>
<tr>
<td>If the fourth-quarter online learning grade is lower than the third-quarter grade, the third quarter grade will be the student’s second-semester grade (not averaged). The student must complete 75% of the Q4 online coursework for this policy to be enacted.</td>
<td>Grades will be brought up to a 55% (note that a passing grade is 60%) and then averaged with the fourth-quarter online learning grade. The student must complete 75% of the Q4 online coursework for this policy to be enacted.</td>
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- **As noted above, students must complete 75% of their online coursework; any student not completing 75% of the coursework will receive a grade of 55% for the fourth quarter to be averaged with the third quarter grade.**
- Students on IEP’s may have alternative completion thresholds based on individual student needs and IEP team discussions.
- KTUP’s administration reserves the right to adjust grades based on extenuating student circumstances and individual needs. These decisions will be made on a case-by-case basis involving teachers, students, and families.

Please sign below to acknowledge you have received a copy of KTUP’s academic integrity and grade policies for online learning.

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Principal: ________________________  Student: ________________________
Date: __________  Date: __________

Parent: ________________________
Date: __________