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2018 KIPP Board Retreat
Monday, June 25, 2018
8:30 a.m. - 4:00 p.m. | Northwestern Mutual

MICHAEL WILLIS
TULSA COUNTY CLERK

Attendees			Pre-work
Board Members	Staff	Other Attendees	
<ul style="list-style-type: none"> • Curt Carmichael • Barbara Bridges • Brad Vincent • Gerri Webb • Lance Franczyk • Torii Freeman • Rob Hatley • Yvonne Holmes • Terri Lowell • Jacob Odom • Don Parker • Rachel Zabrowski • Regina Gregory 	<ul style="list-style-type: none"> • Andrew McRae, Executive Director • Andre'a Murrell, Managing Director of Operations • Yolatrice Collins, Development Director • Heidi Kunkel, Director of Teaching and Learning • Donterrio Marzett, School Leader (KTCP) • Chris Mahnken, School Leader (KTUP) 	<ul style="list-style-type: none"> • Bianca Berry, Northwestern Mutual 	<ul style="list-style-type: none"> • Review the Retreat Agenda • Review Organizational Goals Summary • Review Board Excellence in Governance Plan • Review Board Commitment to Excellence • Review Current By-Laws • Review Proposed Board Meeting Schedule • Review Proposed Slate of Board Officers • Review Proposed FY19 Organizational Goals and Priorities • Review End-of-Year Financial Statements • Review FY19 Organizational Budget • Review FY19 Student Handbooks • Review FY19 Staff Handbook

Retreat Objectives

1. Review KIPP Tulsa's current performance and strategic direction in alignment in
2. Discuss KIPP Tulsa's leadership pipeline and talent development strategies
3. Identify enabling conditions necessary to establish the KIPP Tulsa board as a national role model for governance and operations
4. Deepen relationship to enable and leadership to constructively engage in discussion and hold each other accountable for fulfilling the mission of KIPP Tulsa

Overview Agenda

Time	Agenda Item	Session Lead(s)
8:30 a.m. - 9:00 a.m.	Call to Order <ul style="list-style-type: none"> ● Introductions ● Review Retreat Objectives 	Lance Franczyk Andrew McRae
9:00 a.m. - 10:30 a.m.	KIPP Tulsa State of The State <ul style="list-style-type: none"> ● Review KIPP Tulsa Mission and Vision ● FY18 Organizational Goals Attainment ● Discuss FY19 Proposed Organization Goals ● Review FY19 Organizational Priorities and Strategy <ul style="list-style-type: none"> ○ Academic Strategy ○ Talent Development Strategy ○ Operational Excellence Plan 	Andrew McRae Heidi Kunkel Andre'a Murrell
10:30 a.m. - 10:45 a.m.	BREAK	
10:45 a.m. - 11:00 a.m.	Board Business <ul style="list-style-type: none"> ● Review and Approval of April Board Minutes ● May 31, 2018 Financial Statements ● Activity Fund 2018 Starting Balances ● Approval of Purchase Orders ● Election of 2018-2019 Board Officers ● Review and Approve Bylaw Changes ● Review and Approve KIPP Tulsa Handbooks 	Lance Franczyk Andrew McRae
11:00 a.m. - 12:00 p.m.	KIPP Tulsa: Comprehensive Campaign Case <ul style="list-style-type: none"> ● Vision For Impact ● Charter Management Organization (CMO) Strategy ● Opportunities and Challenges ● Call to Action 	Andrew McRae
12:00 p.m. - 12:45 p.m.	LUNCH	
12:45 p.m. - 2:15 p.m.	KIPP Tulsa Board Evolution <ul style="list-style-type: none"> ● Board Excellence in Governance Plan <ul style="list-style-type: none"> ○ Board Commitment ○ Self Assessment ● Risk Management Report Card <ul style="list-style-type: none"> ○ Risk Mitigation 	Lance Franczyk Andrew
2:15 p.m. - 2:30 p.m.	BREAK	

KIPP TULSA

PUBLIC CHARTER SCHOOLS

2:30 p.m. - 3:30 p.m.	FY19 Board Committee Work Time <ul style="list-style-type: none">● Review FY19 Priorities and Goals● Communication Methods and Norms● Develop Committee Meeting Calendar● Review Individual Roles and Responsibilities	
3:30 p.m. - 4:00 p.m.	Retreat Evaluation, Next Steps, and Adjournment <ul style="list-style-type: none">● Discuss Next Steps● Expectations for Committees● Complete Retreat Evaluation	Lance Franczyk

KIPP TULSA

PUBLIC CHARTER SCHOOLS

Proposed FY19 Board Meeting Schedule

Board meetings will be held on the last Tuesday of the month.

Board Meeting packets will be delivered ten (10 days) prior to the scheduled board meeting

Date	Location	Time
Tuesday, August 28, 2018	KIPP Tulsa College Prep - Cafeteria	6:00 p.m.
Tuesday, September 25, 2018	KIPP Tulsa College Prep - Cafeteria	6:00 p.m.
Tuesday, October 30, 2018	KIPP Tulsa College Prep - Cafeteria	6:00 p.m.
Tuesday, November 27, 2018	KIPP Tulsa College Prep - Cafeteria	6:00 p.m.
Tuesday, January 29, 2018	KIPP Tulsa College Prep - Cafeteria	6:00 p.m.
Tuesday, February 26, 2018	KIPP Tulsa College Prep - Cafeteria	6:00 p.m.
Tuesday, March 26, 2018	KIPP Tulsa College Prep - Cafeteria	6:00 p.m.
Tuesday, April 30, 2018	KIPP Tulsa College Prep - Cafeteria	6:00 p.m.
Friday, June 21, 2018	TBD	8:00 a.m. - 4:00 p.m.

KIPP Tulsa Board Committee Minutes Submission Timeline

Month	Committee Minutes Due
August	August 10, 2018
September	September 7, 2018
October	October 12, 2018
November	November 9, 2018
January	January 8, 2019
February	February 6, 2019
March	March 6, 2019
April	April 10, 2019
June	June 3, 2019