

December 3, 2015 Special Board Meeting

1:00PM – 2:45PM

KIPP Tulsa College Preparatory, 1661 E. Virgin

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ATTENDEES

<u>Board Members</u>	<u>KIPP Tulsa Staff</u>	<u>Pre-read Materials</u>
<ul style="list-style-type: none"> • Don Parker (Chair) • Lance Franczyk (Vice Chair) • Bruce Morgan (Secretary) • Jacob Odom (Treasurer) • Curt Carmichael • Robert Hatley • Dennis Neill • Amy Polonchek • Brad Vincent • Allyson Watson • Rachel Zebrowski <p>Guests:</p> <ul style="list-style-type: none"> • Jameisha Armstrong (PTA President) • Pam Dotson (Wilson, Dotson and Assoc.) 	<ul style="list-style-type: none"> • Tiffany Cobbrey (AP) • Yolatrice Collins (DD) • DeAnn Cooks (KTC) • Chris Mahnken (Miles) • Donterrio Marzett (AP) • Nicole McManhan (Mktg) • Andrew McRae (SL) • Andrea Murrell (DSO) • John Wolfkill (ED) <p>Interns:</p> <ul style="list-style-type: none"> • Princess Brown (New Voices Intern) • Sara Gallagher (Leadership Tulsa Intern) • Hollis McAllister (TYPros Intern) 	<ul style="list-style-type: none"> • Agenda • Consent Agenda items: <ul style="list-style-type: none"> – 9/24/15 Board Minutes – Gifts Fund Report – PO report #139-158 • FY 2015 Financial Audit Report and KIPP Tulsa Response Letter • Benchmark 1 and Principal Leadership/Q12 Survey Results • School-wide Priorities Implementation Tracker • FY 2016 Advocacy Work Plan • 10/31/15 Financial Summary • 2015-2025 Financial Model Update • Student Recruitment Implementation Plan • Development Report • Board’s Commitment to Excellence

KEY MEETING OBJECTIVES

By the end of our time together, KIPP Tulsa Board Members will be able to:

1. Review the FY 2015 Financial Audit Report for the period ending 6/30/15.
2. Discuss our OCCT-aligned benchmark one and fall principal’s effectiveness and Q12 survey results. Review progress on the school-wide priorities.
3. Discuss the current progress on Miles/Fisher Fellow recruitment and provide a school staffing update.
4. Discuss KIPP Tulsa’s FY2016 advocacy plan.
5. Understand and approve our 10/31/15 Treasurer’s and Activity Fund report.
6. Discuss the revised 2015-2025 financial model.
7. Understand KIPP Tulsa’s student recruitment plan for the 2016-2017 school year.
8. Agree to and sign the annual Board Members’ Commitment to Excellence.

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PAT KEY
TULSA COUNTY CLERK

PARTICIPANT AGENDA

Time	Agenda Item	Objective(s)	Action	Lead(s)
1:00 – 1:02	Welcome <ul style="list-style-type: none"> Introduce Sara Gallagher, Leadership Tulsa board intern 	<input type="checkbox"/> Set the agenda for our time together	Information	Don
1:02 – 1:05	Consent Agenda <ul style="list-style-type: none"> 9/24/15 Board Minutes Transfers from Gifts Fund as of 10/31/15 PO report for #139-158 	<input type="checkbox"/> Review and approve typical board business items	Information Vote	Don
1:05- 1:20	FY 2015 Financial Audit Report	<input type="checkbox"/> Objective 1	Discussion Vote	Pam
1:20 – 1:45	Improving Academic Performance <ul style="list-style-type: none"> OCCT-aligned benchmark assessment #1 Fall principal effectiveness and Q12 survey School-wide priorities Implementation plan 	<input type="checkbox"/> Objective 2	Information Discussion	Andrew
1:45 - 1:47	Developing a Robust Leadership Pipeline <ul style="list-style-type: none"> Fisher / Miles Fellowship Update Staffing Update 	<input type="checkbox"/> Objective 3	Information	John
1:47 – 1:55	KIPP Tulsa Update on Request to Add 4th Grade and Overview of the 2015-2016 Advocacy Work Plan	<input type="checkbox"/> Objective 4	Discussion	John
1:55 – 2:35	Progress Updates <ul style="list-style-type: none"> Finance and Investment Committee <ul style="list-style-type: none"> 10/31/15 Financial and Investment Reports ** 2015-2025 Financial Model for Expansion ** Development Report <ul style="list-style-type: none"> 2015-2016 Fundraising and Communications Update Academics <ul style="list-style-type: none"> New Student Recruitment Plan for 2016-2017 Governance and Nominating <ul style="list-style-type: none"> Commitment to Excellence** 	<input type="checkbox"/> Objective 5 <input type="checkbox"/> Objective 6 <input type="checkbox"/> Objective 7 <input type="checkbox"/> Objective 8	Discussion Vote	Jacob / John Yolantrice Allyson / Andre'a Brad
2:35 – 2:45	Executive Session		Discussion	All
2:45	Public Comments, Next Steps, & Adjournment	<input type="checkbox"/> Review accomplishment of meeting objectives <input type="checkbox"/> Summarize next steps	Discussion	Don

** Action requiring board vote